



HARDIN COUNTY COMMUNITY SUPERVISION
AND CORRECTIONS DEPARTMENT

P.O. Box 237
Kountze, Texas 77625
(409) 246-5170
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Kevin W. Cummings
Director

January 13, 2026

JOB ANNOUNCEMENT

- POSITION:** Community Supervision Officer
- LOCATION:** Hardin County CSCD, Kountze, Texas
- SALARY:** Depending on experience (\$ 47,000-\$49,000)
- DUTIES:** Supervision and Case Management of a felony and/or misdemeanor caseload, according to departmental policies and procedures and standards established by the Texas Department of Criminal Justice-Community Justice Assistance Division.
- Represent Hardin County CSCD in a professional and cooperative manner when dealing with local, state, and federal agencies and citizens of the community.
- Maintain and enhance knowledge of criminal justice issues and case management techniques through continuing education.
- Work effectively and efficiently with other CSCD staff, state officials, and local organizations and agencies, and independently and perform any other job-related duties as assigned by the Director and / or Supervisors.
- Valid Texas Driver's license, reliable automobile and proof of valid liability insurance.
- Must complete and pass the Community Supervision Officer Certification course work, and process within 12 months of his/her employment.
- ESSENTIAL PHYSICAL DEMANDS:** Driving personal automobile, reading, bending, sitting, standing, walking, kneeling, speaking, hearing, lifting case files, significant computer data entry, ability to manage high stress in meeting deadlines and change, and other physical efforts as required.
- ENVIRONMENTAL FACTORS:** Works indoors and outdoors. Works in the community conducting home visits. Comes in contact with criminal courts, courthouse personnel, law enforcement and community agencies. Works with individuals are on supervision for felony and/or misdemeanor offenses.
- EDUCATION:** Applicants **must** have acquired a Bachelor's degree conferred by an institution of higher education accredited by an accrediting organization recognized by the Texas Higher Education Coordinating Board, preferably in criminology, corrections, sociology, psychology, social work, or a related field of study.

Applications may be obtained from the Human Resources Department

CLOSING DATE FOR APPLICATIONS – Until position is filled.